

At the Special Meeting of the Greenville County Water and Sewer Authority, held on Monday, December 30, 2013, at 2:00 p.m., in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia.

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
Peggy R. Wiley

Absent: James C. Vaughan

The meeting was called to order by Chairman Ferguson.

In Re: Approval of Agenda

Mr. Whittington, Director, stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the agenda as submitted. Voting aye: Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Authorization for Emergency Procurement

Mr. Whittington addressed the Authority stating that the Call Meeting was to discuss the situation at the Nottoway River Raw Water Pumping Station. He stated that action would need to be taken on Resolution #WS-14-19 regarding emergency procurement. He also stated that the Greenville County Water and Sewer Authority had a contract with Georgia Pacific that the Authority was entitled to withdraw up to two million gallons of water per day from the facilities owned by Georgia Pacific. Mr. Whittington stated that the facilities consisted of a raw water pumping station located at the Nottoway River and that the pumps, related equipment and a pipe line that was approximately 2-2 ½ miles long by which the water was transported from the river, pumped into the pipe and then went to the plant where there were two medal basins for storage tanks. He also stated that then the water was taken out of one of the storage tanks that went into the Jarratt Water Treatment Plant consuming approximately 900,000 to 1 million gallons of water per day to produce potable water for distribution into the Authority's potable water system. He then stated that the Authority was tied very much in to the operation of Georgia Pacific.

Mr. Whittington stated that yesterday there was a fire in the raw water pumping station located at the Nottoway River. He then showed the Authority a number of slides showing the areas affected by the fire.

Supervisor Ferguson asked how was the Authority notified of the fire at Georgia Pacific. Mr. Clements stated that a call was to the Sheriff's Department 911 system. He then asked by whom. Mr. Clements stated that Staff did not know. Supervisor Ferguson then asked if there were any alarms in place to notify the Authority. Mr. Clements stated that there were alarms in place to notify staff of the water levels. He stated that the Authority Staff would not have been notified of a fire.

Mr. Moses Clements, Public Works/Assistant Authority Director, addressed the Authority stating that when the fire department departed yesterday, he had serious doubts as to whether the pumping station would be back up and functional as quickly as it was done. He stated that he would like to publically say thanks to the Authority for the foresight to have redundant facilities at the location. He also stated that if the Authority had not taken those steps 10 years ago to place a generator and an emergency pump at the location, Staff would not have had the ability to get it up and running. Mr. Clements stated that the Authority's Maintenance Staff worked on the issue the majority of the night and performed a superior job. He stated that Mr. Roy Cook, an Industrial Electrician from Franklin, came and helped and that Staff felt that without Mr. Cook, the facility would not be up and running. He then stated that Mr. Lance Eubanks, an electrical equipment warehouse man, met Staff in Franklin last night about 11:00 p.m. and it allowed Staff to get the parts needed to get it up and running. He also stated that situation was discussed with Mr. Roy Cook on how to keep the facility up and running and that Mr. Cook gave good guidance. Mr. Clements stated that he had just left a meeting with an electrical engineer that was brought in by the Authority's Consultant, B&B. The EE consultants name is Michael Killan and it was his opinion that the fire damage started at the intake and the electrical short-overcharge worked its way back and also damaged the transformer at the Georgia Pacific plant. Mr. Clements stated that the only way to keep the intake in operation was with the generator and emergency pump. He also stated that a plan needed to be formulated on how to bring the system back up into operation off of the power grid and that Staff would bring back additional information once the plan was developed. He then stated that numerous members of the Authority's Maintenance Staff and retired employee, James Warf helped get the facility back up and running. Mr. Clements stated that at no time was service interrupted to the Authority's customers.

Mr. Ferguson moved, seconded by Dr. Lee, that all employees be informed that the Authority appreciated all that was done and that a letter of thank you be added to each employee's personnel file. Voting aye: Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Mr. Clements stated that there was an electrical contractor and crew already onsite reviewing the damage to the substation and before they leave, they would be visiting the facility to find out what exactly needed to be done. Mr. Clements stated that everything with the Authority should be fixed within 30-45 days but he could not give an estimate on when G.P. would be finished.

Mr. Whittington stated that Staff recommended approval of the following Resolution #WS-14-19 and notice.

**GREENSVILLE COUNTY WATER AND SEWER AUTHORITY
RESOLUTION #WS-14-19
RE: EMERGENCY PROCUREMENT**

RECITATIONS:

- R-1** The Greenville County Water and Sewer Authority (“GCWSA”) has a contractual agreement with Georgia Pacific (“GP”) by which the GCWSA can secure up to two million gallons per day of raw water from the Nottoway River.
- R-2** GP owns and operates a raw water pumping station which enables withdrawal of raw water from the Nottoway River, which water is then piped to the GP Jarratt water treatment plant and the GCWSA’s water treatment plant.
- R-3** The GP Jarratt water treatment plant produces all potable water delivered by the GCWSA to customers in its service area, within which service area there are approximately 1,800 residential, commercial, industrial and institutional water customers.
- R-4** On Sunday December 29, 2013, a fire in the GP control panel located within the GP raw water pumping station completely destroyed the GP control panel.
- R-5** The GCWSA installed a generator in the pump house of the GP raw water pumping station approximately ten years ago as a part of its contractual obligations with GP.
- R-6** The fire also destroyed the control panel that operates the generator owned by GCWSA.
- R-7** The extent of damage to the GP electrical facilities is unknown at this time, but an electrical contractor employed by GP is assessing the damage to GP’s electrical facilities.
- R-8** Repair work will be required by the GCWSA to restore the damaged generator to operation, and other work may be required, which work will be identified by the assessment now being performed by GP.
- R-9** The provision of water service to GCWSA customers within the service area is of critical importance.
- R-10** The foregoing facts create an emergency, as a result of which one or more contracts must be awarded without competitive sealed bidding or competitive negotiation, although the GCWSA shall effect such procurement with such competition as is practicable under the circumstances.
- R-11** Virginia Code Section 2.2-4303.F. authorizes the award of a contract without competitive sealed bidding or competitive negotiation in case of an emergency.

IT IS, ACCORDINGLY, HEREBY RESOLVED AS FOLLOWS:

1. On account of the foregoing facts, the GCWSA Board of Directors (“Board”) hereby declares that an emergency exists; and
2. Because the Board has declared that an emergency exists, contracts for the needed goods and services will be awarded without competitive sealed bidding or competitive negotiation; and
3. The GCWSA shall effect such procurements with such competition as is practicable under the circumstances; and
4. Once contractors have been selected to provide the needed goods or services, the GCWSA shall issue a written notice stating that the contracts are being awarded on an emergency basis, identifying that which is being procured, the contractors selected, and the date on which the contracts were or will be awarded. The notice shall be posted on the Department of General Services’ central electronic procurement website or other appropriate websites, and in addition, the GCWSA shall publish said written notice in the Independent Messenger on the day the GCWSA awards or announces its decision to award the contracts, whichever occurs first, or as soon thereafter as is practicable; and
5. The GCWSA shall cause said written notice to be posted in the public area heretofore designated by the Board for the posting of public notices; and
6. The Board hereby declares its intent to reimburse the GCWSA for all expenses incurred in connection with these emergency procurements through a bond issue at a later date.
7. A copy of this resolution shall be included in the contract file for these procurements.

Dr. Lee moved, seconded by Mrs. Wiley, to approve Resolution #WS-14-19 along with the notice. Voting aye: Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Adjournment

There being no further business, Dr. Lee moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman